

**Catholic School Advisory Council Minutes**

**September 18, 2023 - 5:30 pm**

Participants: Sarah Sadler, Elly Regier, Heather Becker, Dawn Rasenberg, Jayme Lamoureux, Amy Whilhelm, Rhonda Regier,

Regrets: Lindsay Barton, Kassandra Ferguson, Heather Dickins, Carla Goodfellow, Tara Hartman,

Lindsey Armstrong-Pavelin

Welcome, Prayer

Election of New Council

* Chair: Heather Becker, Elly Regier
* Healthy Snack: Lindsay Barton, Dawn Rasenberg
* Grocery Tapes: Sarah Sadler
* Fundraising: Amy Wilhelm, Jayme Lamoureux
* Secretaries: Heather Dickens, Rhonda Regier and Kassandra Ferguson

Review of June, 2023 Minutes

Principal Update

* health & safety update
  + Huron Perth Public Health have not put any measures in place at this time
  + fountains will remain turned off and unlikely to be turned back on so all students strongly encouraged to bring a water bottle; cups will be available if parents unable to bring any forgotten water bottles to school
  + extra-curricular activities, field trips, hot lunch programs being held this year
* Lake Huron Family of Parishes update
  + monthly school wide Masses will continue to be held Friday afternoons at 12:45pm
  + updates will continue to be included in week at a glance including information about sacramental preparations
  + Fr Tony has scheduled bi-monthly class visits
* HPCDSB policy reviews
  + [Policy 3B:5 - Information and Communications Technology](https://drive.google.com/file/d/1RJlukEOYKRx1mhCPhUwfmE_8d7rwQlRn/view)
  + [Policy 3D:9 - Student Dress Code](https://drive.google.com/file/d/1FD26Dq9OgR8NQQKmcySsHeLXMHDmW1aa/view)
* mental health supports
  + contract renewed with Huron Perth Centre to provide 1 full day/week of support from counselor Julie Webster; this will be her sixth year with us
  + can also access supports from other community partners including Huron Perth Public Health, Mental Health and Addiction Nurses, Rural Response, Choices for Change, Big Brothers Big Sisters
* technology update
  + students will receive his/her own Chromebook
  + students in grade 6/7 and 7/8 classes take devices home each night for charging
  + students have been very respectful in new cell phone collection procedure
* Safe and Healthy School Team will again be formed this year and will be composed of students, teacher, principal, support staff member; Amy Wilhelm will again serve as parent/community member
  + advise the principal on strategies that will help achieve the goals of inclusive education, bullying prevention, and positive mental health and well-being of all students
  + help to plan assemblies, guest speakers, programs offered by community partners
* school photos
  + will be held Friday, October 6, 2023
  + Edge Imaging will follow the same safety measures and processes as last year
* 2022-23 financial report
  + summary of the [School Generated Funds Final Report 2022-23](https://drive.google.com/file/d/1z8a_FZNXDKG1mFg1irfNY0En1UkyViDl/view) provided by the board was reviewed and is posted to the school website to ensure continued transparency
* Invitation to join CPIC to CSAC members
  + first Catholic Parent Involvement Committee meeting will be Tuesday, November 14, 2023 at 6pm at our Catholic Education Centre in Dublin
  + an advisory committee that directly links parents with our Director and Board of Trustees

Open House

* Thursday, October 5 (4pm-6pm)
* similar to open house last fall with classrooms open for families to visit
* date shared with Fr Tony
* council will provide pizza, napkins, and cups (fill at water stations)
  + encourage families to bring refillable water bottles
* will share a Google survey for families to rsvp to in order to get an understanding of pizza slices
* Book Fair also being held in library that evening
  + for next year, prefer Book Fair same night as Open House rather than moving back to parent/teacher interview night later in fall

Grocery Tape Receipts

* Sarah S update
* program will continue same as last year

Healthy Food Program

* healthy snacks again available in the office (granola bars, apples, cheese strings)

Hot Lunch Program

* will rotate through Domino’s Week 1, DQ Week 2, Godfather’s Week 3, Subway Week 4 same as last year
* hope to begin early October

Budget Update

* current balance as of September 18, 2023 is $4015.91

Fundraising Plan

*Possible Considerations*

* able to hold 2 fundraisers per school year and must have a plan for funds first
* last year
  + Greyhaven Gardens total raised $1057
    - Christmas fundraiser raised $641
    - Spring fundraiser raised $416
  + Chocolate Factory fundraiser raised $1232
  + $2289 total annual funds raised
* Christmas and Easter chocolate fundraisers
  + could bundle family orders and pick up from church hall
  + Amy will find out pricing
* Amy will gather some info from various greenhouses for Christmas/Spring fundraiser
  + Jayme will also explore options

Possible Fundraisers

* $700 pizza for Open House
* provide $100-200 to each teacher to support field trips, guest speakers (13 teachers including itinerants and SERT = $1300-2600)
* Grad $25/grad = $25 x 14 = $350 requested
* $3000 padded volleyball nets
* new shed and footings (estimated to be $2000-3000 if made by secondary students)
* bus fees for all system events (estimated to be $3000-4000)

Approved Expenditures

* $700 pizza for Open House
* provide $100-200 to each teacher to support field trips, guest speakers (13 teachers including itinerants and SERT = $1300-2600)
* Grad $25/grad = $25 x 14 = $350 requested

Next Meeting

* Tuesday, October 17, 2023 at 5:30pm